

CITY OF COCOA BEACH, FLORIDA
REQUEST FOR QUALIFICATIONS CB 23-001
PUBLIC WORKS CONTINUING SERVICES CONTRACTS FOR MINOR CONSTRUCTION
PROJECTS

1. It is the intent of the City of Cocoa Beach to pre-qualify and enter into Continuing Services Agreements with various CONTRACTORS to provide all labor and materials for minor projects with minimal design requirements and valued at no more than \$300,000 per project. The various work disciplines are listed in Exhibit A (Scope of Services) in the Request for Qualifications (RFQ). The exact nature and magnitude of the required services cannot be defined precisely at the time of entering into a Continuing Services Agreement. It is the intent of the city that when services are needed by the city, the city will negotiate with CONTRACTOR(S) with whom the city has a Continuing Services Agreement. The services to be performed by a CONTRACTOR will be set forth in the scope of services described in Work Orders to be issued by city from time to time. The RFQ package may be obtained on the city's website at www.cityofcocoa-beach.com/bids.aspx. The city will receive proposals at the temporary office of the City Clerk, Public Works Facility, 1600 Minutemen Causeway, Cocoa Beach FL 32931 **until 2 PM. local time, on Friday, February 17, 2023**, for this project. At the time, date and place given above, the proposal submission closes. Submissions will be publicly recorded. Late submissions will not be accepted. The City Manager or designee will be the official authority for determining late bids.
2. All proposals to be considered shall be received on or before 2:00 p.m. local time on Friday, February 17, 2023, in a sealed envelope clearly marked with your firm's name and: RFQ No: CB23 - 001: "Public Works Continuing Services Contracts For Minor Construction Projects" Proposals must be submitted with one (1) original and THREE (3) signed copies with a flash/jump drive containing one file in PDF format of the hard copy of the proposal exactly as submitted.
3. The Proposal shall be firm for a period of ninety (90) days from the date of the public opening.
4. The successful Proposer must comply with all relevant federal, state, and local regulations, permit and licensing requirements.
5. A non - mandatory pre-bid conference will be held on Friday, January 20, 2023, at 10:00 a.m. in the Public Works Facility at 1600 Minutemen Causeway, Cocoa Beach FL 32931. This Pre-Proposal meeting will allow all Proposers the opportunity to bring forward any questions concerning this proposal. All interested parties are encouraged to attend.
6. No Bid Bond or Performance Bond are required.
7. The City reserves the right to waive any irregularity or informality in the proposals received, to determine, in its sole discretion, whether informality is minor, to reject or accept any or all bids and to select the winners based on criteria which serves the best interest of the City of Cocoa Beach.

The City of Cocoa Beach, Florida

By: Patrisha Draycott, CFO

1/08/2023

